

# Dynamic Risk Assessment Form



|                      |                       |
|----------------------|-----------------------|
| Assessment Date:     | 4 April 2026          |
| Date of Next Review: | Annual (4 April 2027) |

| Hazard                                                                                                                                    | Who might be harmed | Risk Factor             | How is the Risk Controlled                                                                                                                                                                                                                                                                                                         | Further Action Required for Risk Control                         | Residual Risk Factor    |
|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-------------------------|
| Slipping, Tripping Hazard, Falls<br>Possibility of slips, trips and falls from cables /furniture or inappropriate activity for the space. | Staff<br>Visitors   | 2 x 2 = 4<br><b>Low</b> | User room/floor checks before starting.<br>Ensure that footwear/clothing appropriate to the activity is always worn.<br>Any trip hazards removed before activity commences.<br>Information on good posture and how to set up an appropriate workspace will be sent around by staff.<br>Maintaining appropriate lighting for setup. | n/a                                                              | 1 x 2 = 2<br><b>Low</b> |
| Lifting / Manual Handling                                                                                                                 | Staff<br>Visitors   | 2 x 2 = 4<br><b>Low</b> | Health and safety Induction covers manual handling.<br>Further instruction from subject staff on unusual loads as required.<br>Awareness of individual physical capabilities and tolerance.<br>Previous injuries declared at induction.<br>No one to move anything they cannot move safely.                                        | n/a                                                              | 1 x 2 = 2<br><b>Low</b> |
| Equipment – possibility of injury from damaged equipment such as electric shock.                                                          | Staff<br>Visitors   | 2 x 4<br><b>Medium</b>  | Staff have all received training on use of equipment.<br>All equipment to be visual inspected before use for physical and electrical safety.<br>No unsafe or damaged equipment to be used.<br>All Equipment is subject to portable appliance testing annually                                                                      | Portable appliance testing certificate supplied to hiring venue. | 1 x 4<br><b>Low</b>     |
| Working at height                                                                                                                         | Staff               | 2 x 4<br><b>Medium</b>  | Staff have all received training on use of equipment.<br>Appropriate PPE Issued and training provided<br>Access Equipment Serviced Annually                                                                                                                                                                                        | Access Equipment Serviced Certificate to hiring venue            | 1 x 4<br><b>Low</b>     |
| Cuts and Scrapes from small hand tools.                                                                                                   | Staff               | 3 x 3<br><b>Medium</b>  | Staff are trained in safe use of tools and equipment                                                                                                                                                                                                                                                                               | n/a                                                              | 2 x 3<br><b>Low</b>     |